Parent Statement for Partner Services

1. Welcome to our Partner Service

Muin Childcare Bandon, Kilbrogan Bandon P72KX97, is a Partner Service, working together with the Department of Children, Disability and Equality, and parents/guardians to deliver high quality, affordable, inclusive Early Learning and Care (ELC) and/or School Age Childcare (SAC) services for children under Together for Better.

Together for Better is the funding model for early learning and childcare that brings together four major programmes, the Early Childhood Care and Education (ECCE) programme - including the Access and Inclusion Model (AIM), the National Childcare Scheme (NCS), Core Funding, and Equal Start.

As a Partner Service, we offer subsidy schemes to parents/guardians and receive Core Funding in return for adhering to the scheme's terms and conditions outlined in the Core Funding Partner Service Agreement. Further information on Core Funding is available here: https://www.gov.ie/en/department-of-children-disability-and-equality/campaigns/core-funding/.

Core Funding, which began in September 2022, is a supply side funding stream to develop a closer partnership for the public good between the State and providers. Its primary purpose is to improve affordability and accessibility for parents, pay and conditions in the sector, and income stability for providers.

This Parent Statement outlines some of the important things you can expect from us, as a Partner Service. This Parent Statement is provided as a condition of the Core Funding Partner Service Funding Agreement, the NCS, ECCE and CCSP Saver Funding agreements.

This Parent Statement describes the agreement in place between us Muin Childcare Bandon and the parents/guardians that use our service with respect to fees charged to parents/guardians, and as a Partner Service we have committed to adhere to Core Funding's terms and conditions regarding fee management.

1.1 About Us

Here are some of the basic things to know about us:

A typical week for us is 08:00 to 18:00 Monday to Friday for 51 weeks per year.

At Muin Childcare Bandon we offer the following services to children and their families:

☒	Sessional Care for Early Learning & Care (ELC) excluding ECCE provision
☒	Sessional preschool under ECCE (Free Preschool)
☒	Full day care/part time care for Early Learning & Care (ELC)
☐	Term time School Age Childcare
☐	Out of term School Age Childcare

2. Early Childhood Care and Education Programme (ECCE), Access and Inclusion Model (AIM), National Childcare Scheme (NCS) and Community Childcare Subvention Plus (CCSP) Saver Programme.

In addition to Core Funding, this Partner Service is in contract to deliver the:

☒	National Childcare Scheme (NCS)
☒	Early Childhood Care and Education (ECCE) programme
☐	Community Childcare Subvention Plus (CCSP) Saver Programme

Early Childhood Care and Education Programme (ECCE)

ECCE provides for 15 hours per week of preschool provision for 38 week services or 14 hours per week for 41 week services per year before children start primary school at no charge to parents/guardians. A child is eligible to start ECCE once they have turned 2 years and 8 months of age on, or prior to, 31 August that year.

As a Partner Service, we must offer ECCE to all eligible children within its service where we have committed to provide such a service above.

If you are availing of additional childcare, the balance of the childcare fees that you have to pay are the child's fees minus the ECCE hours which your child is eligible for. The hours you are awarded is paid by the Department to Muin Childcare Bandon for your child. Any additional childcare hours you are using outside of ECCE are eligible for an NCS subsidy (see details below).

Muin Childcare Bandon must provide you with written details of how the balance of your childcare fees are calculated (that is, the fee we charge less your free hours per week of preschool provision).

Clodagh Barrett will support you in registering your child for the ECCE programme in our service if your child meets the eligibility criteria. Further information about ECCE is available here - https://www.gov.ie/en/publication/2459ee-early-childhood-care-and-education-programme-ecce/

Please note: In the ECCE Programme you are not required or obliged to select or pay a deposit for any optional extras.

If you do avail of any optional extra, should you, at any time, wish to withdraw from any of the optional extras selected, you should provide Muin Childcare Bandon with 4 weeks' notice.

Access and Inclusion Model (AIM)

The goal of AIM is to create a more inclusive environment in preschools, so all children, regardless of ability, can benefit from quality early learning and care. The model achieves this by providing universal supports to preschool settings, and targeted supports, which focus on the needs of the individual child, without requiring a diagnosis of disability.
Further information about AIM is available here - https://aim.gov.ie/

Optional:

This service also has an Inclusion Coordinator, who has a special qualification focused on supporting the inclusion of all children in the service.

National Childcare Scheme (NCS)

NCS provides subsidies to parents and families to offset the costs of Early Learning and Care (ELC) and/or School Age Childcare (SAC). There are two types of subsidies available to apply for under the NCS - the Universal or Income Assessed subsidy. Both subsidies are available to families with children between 24 weeks and 15 years of age.

As a Partner Service, we must offer the NCS (including income assessed, universal and in particular "sponsor" NCS arrangements) to all children up to the age of 15 within this service where we have committed to provide such a service above.

Further information about the NCS, including how to apply for a subsidy, is available here - https://www.ncs.gov.ie/en/ or contact the NCS Parent Support Centre on 01 906 8530 (Monday to Friday from 9am to 5pm).

Your NCS award includes a unique Childcare Identifier Code Key (CHICK) and information on the maximum number of hours you can claim. To use your award, you must:

1) Receive a CHICK by applying to https://www.ncs.gov.ie/en/ or contacting the NCS Parent Support Centre.
2) Bring the CHICK to Muin Childcare Bandon and register your NCS subsidised hours of care. The hours that you will agree should be based on the hours you need and what Muin Childcare Bandon can offer you.
3) After Muin Childcare Bandon has registered your hours, **you must confirm** that these details are correct. These details must be confirmed at https://www.ncs.gov.ie/en/ or in writing to National Childcare Scheme, PO Box 13105, Southside Delivery Office, Cork, depending on whether you originally applied online or by post to receive your award.
4) **Your NCS subsidy can only be paid once your CHICK has been registered by Muin Childcare Bandon and you have confirmed on the system that all details are correct.**

The amount that you must pay to Muin Childcare Bandon is called the 'co-payment'. The co-payment is Muin Childcare Bandon's fee for your child minus the NCS subsidy paid by the Department to Muin Childcare Bandon for your child.

Muin Childcare Bandon must provide you with details of how your co-payment amount is calculated (our fee less your NCS subsidy). We will always notify you within 20 working days if and when your co-payment amount changes, including details on how it has been calculated.

Calendars
Muin Childcare Bandon will provide you with a separate letter indicating the days our service is closed over the programme year. We will provide you with a minimum of 20 working days written notice period of our intention to change this.

3. Fees Policies

As a Partner Service, we operate a Fees Policy that is transparent and understandable to our parents/guardians and is compliant with the requirements under the Core Funding Partner Service Funding Agreement.

The fees for all our service types are displayed clearly and accurately on the Fee Table contained within this Parent Statement. Please do not hesitate to contact Clodagh Barrett who will provide additional clarification as required.

If we choose to withdraw from the scheme during the programme year (September 2026 – August 2027) we are required to give you, and Pobal the scheme administrator, 3 months written notice of our intention to withdraw.

The Department offers us, as a Partner Service the option of availing of Case Management supports if we are experiencing concerns regarding our viability as an alternative to withdrawing from the scheme, and removing the benefits of the scheme to parents/guardians.

3.1 Fee Management – As a Partner Service, we operate our Fees Policy in accordance with the Core Funding Partner Service Funding Agreement, which in programme year 2026/2027 involves no increases of fees on those charged to parents/guardians on 30 of September 2021, called an effective 'fee freeze'. There may be some exceptions to this rule, which can be found in https://earlyyearshive.ncs.gov.ie/downloads/download-corefunding/. In order that you can understand what this fee freeze means for you, we have outlined our fees and associated fees policy below.

☐	**a) Our service was in existence on or before 30 September 2021** As a Partner Service, we are committed to operating the effective 'fee freeze' for Programme Year 2026/2027. This means that we will not charge our parents/guardians more for the same service than what we were charging in September 2021.
☒	**b) Our service was established after 30 September 2021** This means, as a Partner Service that we will not charge our parents/guardians more for the same service than what we were charging when we first became a Partner service. We are committed to operating the effective 'fee freeze' for Programme Year 2026/2027.

3.2 Donations - We will not request or accept any regular or routine donations, voluntary or otherwise from parents/guardians, in respect of the ELC/SAC services being provided.

3.3 Deposits - We will not charge any non-refundable deposits[1] to parents/guardians in the respect of their ELC/SAC service where the parent/guardian takes up the service for which the deposit was paid.

3.4 Discounts – We will keep all discounts that were available on 30 September 2021 in place, provided that they are available to all children in our service. Any discount relevant to you will be applied to your normal fee.

3.5 Optional Extras – The term 'Optional Extra' is only applicable to any extra services or activities we offer under ECCE which are not funded by the Programmes but which are voluntary with optional charges to you. These optional extras are very limited in nature and there is a copy of the Department approved optional extras list available in Appendix 1 of the ECCE programme rules, which are also available on the Early Years Hive.

3.6 Additional Service - Is when something additional to a service type/fee option is offered to parents/guardians. Take up of the additional service must be entirely optional to parents/guardians. For example, a service provider may offer school collection services in addition to their SAC Service Types, all additional extras must be entirely optional to parents/guardians and charged for additionally. These must appear on the fee table as applicable.

3.7 Fee Review Process - As a Partner Service, we must uphold our contractual obligations regarding our fees charged to parents/guardians as laid out in the Core Funding Partner Service Funding Agreement.

Where a parent/guardian/individual identifies a potential breach of Core Funding fee rules by a Partner Service, they may seek to have this examined and a conclusion reached through the Core Funding Fee Review process.

A parent/guardian/individual who has identified a change to a Partner Service's fee policy potentially breaching the Core Funding Partner Service Funding Agreement, may address the issue in the first instance directly with the Service if they chose to do so.

In certain cases, this step may allow for the quick resolution of the case between the Partner Service and the parent/guardian without engagement with the CCC. This pre-fee review stage is optional.

Where a parent/guardian does not wish to engage with the service regarding their concerns or questions around Fee Management, a parent/guardian can raise the case directly with their local CCC. A list of CCC contact details is available from City and County Childcare Committees.

3.8 Fee Policy

[1] Non-refundable deposits include administration/registration fees or other such charges.

D. This service was established after 30 September 2021. The fee policy we are going to implement for year 2026/2027 has changed since this service became a partner service.

3.9 Fee Table
Programme Year: 2026/2027

3.9.1 - Section A: Fee Options

Fee Type Name	Age Range	School Age / Early Years	ECCE Available?	Session Start Time	Session Finish Time	Second Session Start Time	Second Session Finish Time	Incorporated Services?	Choose Incorporated Service	Additional Information	Hrs:Mins per Day	Days per Week	Hrs:Mins per Week	Weeks per year	Full Fee	Fee (with ECCE deduction for 3 free hours)	Effective From	Effective To
Camp	2y 6m - 6y	ELC	No	09:00	13:00			No		we offer camps during Halloween, Easter and summer months for children eligable for ecce.	4.00	5	20.00	6	€100	€	27/07/2026	29/08/2027
Muin Childcare Band on	1y - 6y	ELC	Yes	08:00	18:00			Yes	Meal	This rate is based off of children attending full time(8am-6pm) care 4 days a week. A hot meal is included in this fee with breakfast. Parents must provide their	10.00	4	40.00	51	€240	€184.8	15/09/2025	22/08/2027

										own snacks. €300 deposit is required to secure the place. If your child does not start within the service than the deposit is not refundable.								
Muin Childcare Band on	1y - 6y	ELC	Yes	08:00	18:00			Yes	Meal	This rate is based off of children attending full time(8am-6pm) care 5 days a week. A hot meal is included in this fee with breakfast. Parents must provide their own snacks. €300 deposit is required to	10.00	5	50.00	51	€270	€201	15/09/2025	22/08/2027

										secure the place. If your child does not start within the service than the deposit is not refundable.								
Muin Childcare Band on	1y - 6y	ELC	Yes	08:00	18:00			Yes	Meal	This rate is based off of children attending full time(8am-6pm) care 3days a week. A hot meal is included in this fee with breakfast. Parents must provide their own snacks. €300 deposit is required to secure the place. If your child does not start	10.00	3	30.00	51	€210	€168.6	15/09/2025	22/08/2027

										within the service than the deposit is not refundable.								
Muin Childcare Band on	1y - 6y	ELC	Yes	08:00	13:00			Yes	Meal	This rate is based off of children attending part time(8am-1pm) care 4 days a week. A hot meal is included in this fee with breakfast. Parents must provide their own snacks. €300 deposit is required to secure the place. If your child does not start within the service than the deposit is not	5.00	4	20.00	51	€140	€84.8	15/09/2025	22/08/2027

										refundable								
Muin Childcare Band on	2y - 6y	ELC	Yes	09:00	12:00			No		This is for ECCE only which runs 38weeks a week. A €100 deposit is required to secure your child's place. This deposit is refundable ONLY when your child has started within the service and is registered and approved on The Hive.	3.00	5	15.00	51	€0	€0	01/09/2025	22/08/2027
Muin Childcare Band on	1y - 6y	ELC	Yes	08:00	13:00			Yes	Meal	This rate is based off of children attending full time(8am-6pm) care 3 days a week. A hot meal is included	5.00	3	15.00	51	€110	€68.6	01/09/2025	22/08/2027

										in this fee with breakfast. Parents must provide their own snacks. €300 deposit is required to secure the place. If your child does not start within the service than the deposit is not refundable								
Múin Childcare Band on	1y - 3y	ELC	No	08:00	18:00			Yes	Meal	This rate is based off of children attending full time(8am-6pm) care 2days a week. A hot meal is included in this fee with breakfast. Parents must provide	10.00	2	20.00	51	€168	€	07/09/2026	22/08/2027

										their own snacks. €300 deposit is required to secure the place. If your child does not start within the service than the deposit is not refundable.								
Muin Childcare Band on	1y - 6y	ELC	Yes	08:00	13:00			Yes	Meal	This rate is based off of children attending part time(8am-1pm) care 5 days a week. A hot meal is included in this fee with breakfast. Parents must provide their own snacks. €300 deposit is required	5.00	5	25.00	51	€168	€99	09/11/2026	22/08/2027

										to secure the place. If your child does not start within the service than the deposit is not refundable								

3.9.2 - Section B: Fee Extras:
Deposit / Discount / Optional Extras* / Additional Services

Type	Extras	Amount	Frequency	Other	Description	Additional Detail / Conditions	Effective From	Effective To
Deposit		€100	Once Off		ECCE Place only. Refundable ONLY when your child has started within the service and is registered and approved on The Hive.		01/09/2025	22/08/2027
Deposit		€300	Once Off		deposit for full and part time care	Deposits are refundable ONLY when your child has started in the service and	01/09/2025	22/08/2027

						when 60 days minimum written notice is received from family to terminate the place. Once the notice of 60 days has been given the €300 Deposit will be taken off the final bill.		
Additional Services		€7	Other	no discount	Extra hour for drop off or collection before and after the ECCE session.	This must be booked at least one week in advance. We may not always be able to facilitate due to staff and child ratio.	01/09/2025	22/08/2027
Additional Services		€3	Once Off		Hot Meal for extra care	For ECCE children ONLY staying for an extra 1-2 hours . They can avail of the hot lunch the creche provides at a cost of €3.00 per meal. Booking one week in advance and depends on child to staff ratio.	01/09/2025	22/08/2027
Discount		€0	Daily		We do not offer any discounts	we do not offer any discounts.	01/09/2025	

Deposit		€50	Once Off		Waiting list	We only hold names on a waiting list if a deposit of €50 is paid. Deposit is fully refundable ONLY if we can not offer a place for the desired start time as requested when booking in on the waiting list.	01/09/2025	
Optional Extra	30 additional minutes	€4	Other	4.00 per booking	30 minute drop off before ECCE session	Drop off before ECCE session at 8.30am. Must be booked 1 week in advance and is dependant on staff to child ratio.	01/09/2025	
Deposit		€300	Once Off		deposit for full and part time care	Deposits are refundable ONLY when your child has started in the service	15/09/2025	

* These are entirely optional to parents/guardians.

3.9.3 - Section C – Other Additional Information

Fee policy available to all parents Bank holidays are charged as normal Breakfast and a hot lunch provided to full time and part time children. Snacks provided by parnets Charged for 51 weeks of the year

3.10 The changes to our Fees Policy as applicable on September 30, 2021 (or when we first became a Partner Service, whichever is earlier), are as follows:

3.10 (a) The following new Service Types ARE available:

Fee Type Name	SAC/ ELC	Age Range	Min Age	Max Age	ECCE available for ECCE Eligible Children	Session Start time	Session finish time	Incorporated Services ?	Choose incorporated Service	Additional Information	No. hours per day	No days per week	No. hours per week	Fee (less ECCE 3 Free Hours (€)	Full Fee
Múin Childcare Bandon	ELC	1-2 Yrs: FT/PT	1	2	No	08:00	18:00	Yes	Meals		10.00	2	20.00		168
Múin Childcare Bandon	ELC	2-3 Yrs: FT/PT	2	3	No	08:00	18:00	Yes	Meals		10.00	2	20.00		168

3.10(b) The following Service Types are NO LONGER available:

Fee Type Name	SAC/ ELC	Age Range	Min Age	Max Age	ECCE available for ECCE Eligible Children	Session Start time	Session finish time	Incorporated Services ?	Choose incorporated Service	Additional Information	No. hours per day	No days per week	No. hours per week	Fee (less ECCE 3 Free Hours (€)	Full Fee

4. Quality measures

As a Partner Service, we are committed to delivering quality for children and families. There are number of ways we can show this.

4.1 Our staff have the following qualifications:

Room/Session	Qualification
Little Einsteins	Level 8 Childcare
The Happy Room	Children First
The Happy Room	Level 5 Childcare
The Happy Room	Fist Aid responder
Office	Level 8 Childcare
The Happy Room	Level 6 Childcare
The Adventurers	Children First
Little Einsteins	Fist Aid responder
The Adventurers	Level 5 Childcare
The Adventurers	Fist Aid responder
The Adventurers	Level 6 Childcare
Little Einsteins	Fire Safety
Little Einsteins	Children First
Little Einsteins	Level 5 Childcare
Little Einsteins	Level 6 Childcare
Little Einsteins	Manual Handling
Little Einsteins	Special Needs Assistant Award

4.2

☒	**We are actively working to implement our Quality and Inclusion Practice Plan (QIPP) and we will report on progress at the end of the year to the Department of Children, Disability and Equality and our parents/guardians.**

Muin Childcare Bandon will display the end of year QIPP report in an area accessible to parents/guardians as well as on any online platform maintained by the Muin Childcare Bandon for the purpose of advertising its service or providing information to parents/guardians.

Queries -If you have any queries or wish to discuss any of the above, please contact **Clodagh Barrett. Alternatively, you could address queries to your local City/County Childcare Committee (CCC). A list of CCC contact details is available from City and County Childcare Committees.**

Muin Childcare Bandon will display this Parent Statement at all times in an area accessible to parents/guardians as well as on any online platform maintained by the Muin Childcare Bandon for the purpose of advertising its service or providing information to parents/guardians. Muin Childcare Bandon will print and co-sign a Parent Statement for each family. A copy signed by Muin Childcare Bandon and the parent/guardian will be retained on file. Any changes to Fee Policies will require that an updated Parent Statement is displayed and Muin Childcare Bandon will issue updated Parent Statements by email to our parents/guardians and retain proof of the associated email.

In this section include details of the child(ren), in this family only, enrolled at the service (as per parent/guardian name below):

Use BLOCK CAPITALS:

Child first name	**Child family name**

This Parent Statement is an agreement between the parent/guardian and the Partner Service. As a Partner Service, we will adhere to the scheme's terms and conditions outlined in the Core Funding Partner Service Funding Agreement, including those related to fee management. Further information on Core Funding is available here: https://www.gov.ie/en/department-of-children-disability-and-equality/campaigns/core-funding/.

This Parent Statement sets out what is on offer at Muin Childcare Bandon. We are responsible for ensuring that the fees represented in this Parent Statement are accurate, and represents all fees charged and the corresponding services offered.

If our Partner Service displays fees in another format in addition to this document that is permitted, however the fees charged must match the fees contained in this Parent Statement.

Programme Year:	2026/2027
Service Provider Name:	Muin Childcare Bandon
Service Reference No.:	24CC0858
Signed – Parent/Guardian:	
Parent/Guardian name in BLOCK CAPITALS:	
Date:	